

HR FOUNDATIONS WORKSHOP

**BUILDING PRACTICAL HR CAPABILITY FROM
OPERATIONS TO COMPLIANCE**



DATES
MARCH 24–26, 2026



LOCATION
IDRAK TRAINING CENTRE



DELIVERED BY
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MRS. FATMA IBRAHIM



IDRAK
EMPOWERING TALENTS

ABOUT THE PROGRAM

The 3-Day HR Foundations Workshop is a structured, hands-on development program designed to equip HR professionals with the knowledge, practical tools, and confidence to manage core HR responsibilities effectively. The workshop covers the full employee lifecycle, from recruitment and onboarding to performance management, payroll fundamentals, and legal compliance. Participants will gain both operational expertise and strategic understanding to support business objectives professionally and ethically.

WHY THIS HR PROGRAM IS DIFFERENT?



100% EXPERIENTIAL



ENGAGEMENT-BASED LEARNING



IMMEDIATELY USABLE TOOLS



REAL CASE STUDIES



HANDS-ON ACTIVITIES



IMMEDIATE WORKPLACE RELEVANCE



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WHAT YOU WILL LEARN?

- MASTER THE FULL EMPLOYEE LIFECYCLE
- HANDLE CORE HR OPERATIONS WITH CONFIDENCE
- SUPPORT PERFORMANCE & PEOPLE DEVELOPMENT
- ENSURE LEGAL COMPLIANCE & REDUCE HR RISK
- THINK STRATEGICALLY AS AN HR PROFESSIONAL

WHAT YOU WILL LEAVE WITH?

- THE ABILITY TO INDEPENDENTLY HANDLE RECRUITMENT, ONBOARDING, EMPLOYEE DOCUMENTATION, AND BASIC PAYROLL INPUTS
- PERFORMANCE & PEOPLE MANAGEMENT TOOLS
- LEGAL & COMPLIANCE AWARENESS



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INVESTEMENT & SCHEDULE

DURATION: 3 DAYS

FORMAT: PHYSICAL

FEES : 1,150 KWD

FROM HR BASICS TO BUSINESS IMPACT IN 3 POWERFUL DAYS

**YOUR FIRST STEP TOWARD HR
EXCELLENCE**



CONTACT US NOW FOR RESERVATION:

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